



Lee County Board Meeting Minutes

Feb 23, 2023 at 6:00 PM CST

Old Lee County Courthouse, Third Floor Boardroom

112 E. 2nd. St, Dixon, IL 61021

- I. Call to Order:
Chairman Olson called the regular session of the Lee County Board to order February 23, 2023, at 6:01 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.
- II. Pledge of Allegiance:
Chairman Olson led the Pledge of Allegiance
- III. Invocation - Pastor Joan Scheffler - St. John's Church Ashton
Chairman Olson introduced Pastor Joan Scheffler from St. John's Church Ashton. Pastor Joan Scheffler led the invocation to all in attendance.
- IV. Roll Call:
Clerk Petersen called the roll. Members physically present were Chairman Olson, members: Akre, Bivins, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson and Zeman. Absent: Allen and Book.
- V. Announcements:
 - A. Please mute or turn off cell phones
 - B. Lee County Drug Court Graduation - 4:00 p.m., on Wednesday, March 8, 2023
Chairman Olson stated the time and date of the next Lee County Drug Court Graduation. Wednesday March 8th at 4:00 P.M.
- VI. Approval of Board Minutes: January 19, 2023 Regular County Board Meeting
Stand as read.
- VII. Monthly Resolutions: (Joseph Meyer) - None
- VIII. Zoning and Planning
 - A. Monthly Report and Minutes
 - B. Petitions Going To the Zoning Board of Appeals: None
 - C. Petitions Going To the Planning Commission: None
 - D. Petitions Coming From the Planning Commission: None

E. Petitions Coming From the Zoning Board of Appeals:

1. Petition 22-P-1600, Special Use for a community solar project - Bradford Township

Motion to approve **Resolution #2023-02-001** Petition 22-P-1600 Special Use for a community solar project-Bradford Township. **Moved** by Mr. Freil. **Second** by Mr. Wilson. **Motion carried** by voice vote.

2. Petition 22-P-1601, Special Use for a community solar project - Bradford Township

Motion to approve **Resolution #2023-02-002** Petition 22-P-1601 Special Use for a community solar project-Bradford Township. **Moved** by Mr. Skrogstad. **Second** by Mr. Kitson. **Motion carried** by voice vote.

3. Petition 22-P-1603, special Use for outdoor storage for campers, boats, trailers, and recreational vehicles - Lee Center Township

Motion to approve Petition 22-P-1603 Special Use for outdoor storage for campers, boats, trailers, and recreational vehicles. **Moved** by Mr. Schielein. **Second** by Mr. Gascoigne. Discussion, Mr. Skrogstad stated that the Board of Appeals made a recommendation not to pass this petition. Ms. Henkel confirmed the Board of Appeals voted unanimously to deny this petition. Mr. Freil confirmed that if the board members voted yes to the motion, they were not following the recommendation of the board of appeals.

Roll call vote is called.

YES: Gascoigne

NO: Koppien, Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson Zeman, Akre, Bivins, Freil, Hudson, Kitson and Olson.

ABSENT: Allen and Book

Motion DENIED by roll call vote.

IX. Administrator Monthly Update and Board Member Comments

None

X. Public Comments:

None

XI. County Organization Presentations/Updates:

A. Karla Belzer - University of Illinois Extension Update

Karla Belzer, County Director for the University of Illinois Extension serving Carroll, Lee and Whiteside counties spoke on behalf of the upcoming events in Lee County. Highlights:

1. Community and Economic Development
2. Community Broadband Development
3. Statewide Webinar Reach
4. Community Wide Events
5. Club Listings-4-H clubs and K-9 Spin Club
6. Gardening Workshops
7. Internships available for college students this summer

XII. Reports of Committee:

- A. County Services Committee: Jack Skrogstad, Chair
Mr. Skrogstad stated the minutes are in OnBoard.
- B. Blackhawk Hills Regional Council: Angie Shippert , Liaison
Ms. Shippert stated the minutes are in OnBoard.
- C. Claims Committee: Mike Zeman, Chair
Mr. Zeman stated the minutes are in OnBoard.
- D. Finance: Jim Schielein, Chair
Minutes are in OnBoard. Mr. Schielein stated some highlights:
 1. Treasurer's Monthly Report still shows strong results for income with some indications of weakening.
 2. LCIDA Contribution
 3. Facilities Prioritization and Future Capital Report
- E. Facilities and Maintenance Committee: Tom Wilson, Chair
Mr. Wilson stated the minutes are in OnBoard
- F. 911 Board: Keane Hudson, Liaison
Mr. Hudson gave highlights from January meeting.
 1. ETSB annual filing requirements for the Illinois State Police has been met.
 2. Transfer of 9-1-1 funds to 9-8-8 has not taken place and was repealed via SB1720.
 3. NG911 Project has been put on hold.
 4. Sewer line at the ECC/911 building has been repaired.
- G. Tourism: Ron Gascoigne, Liaison
Mr. Gascoigne stated some highlights:
 1. Ads are being placed in several local publications.
 2. Hired an independent contractor to help broaden the tourism advertising on all the different social media platforms.

3. The Tourism Focus Group is continuing to meet with various tourism entities to develop a recommendation on the most effective use of the County's Hotel/Motel tax revenue.

H. Executive Committee: Bob Olson, Chair

Mr. Kitson stated that the minutes are in OnBoard.

I. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien stated the minutes are in OnBoard. Sheriff Whelan spoke about the officers receiving the Illinois Sheriff's Association deputies of the year for 2022. Chief Deputy Derek Rankin, Deputy Nathan Hollinger, Deputy Joe Presley, and former Deputy Kolton Morgan. These gentlemen earned this distinction for their efforts in locating and saving the life of a 3-year-old boy on the evening of December 22, 2021, in Harmon.

J. Health Department: Katie White, Liaison

Ms. White stated that there was no meeting this month. Updates: Free at home Covid-19 tests are available at the health department while supplies last. The Health Department is offering school and sports physicals this year.

K. Tri-County Opportunities Council: Angie Shippert, Liaison

Ms. Shippert stated the minutes are in OnBoard.

L. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson stated minutes are in OnBoard.

XIII. Unfinished Business:

A. Ordinance: Fund Balance Policy (held over from January)

Motion to approve **Ordinance #2023-02-003** Fund Balance Policy. **Moved** by Mr. Schielein. **Second** by Mr. Freil. **Motion** carried unanimously by voice vote.

XIV. New Business:

A. Resolution: Improvement under Illinois Highway Code (RBI Funds)

Motion to approve **Resolution #2023-02-004** Improvement Under Illinois Highway Code (RBI Funds). **Moved** by Mr. Skrogstad. **Second** by Ms. White. Discussion: Mr. Anderson spoke on behalf of this resolution explaining that this is an appropriation resolution to spend the money for projects that are bondable. This resolution will be stabilizing the base of a particular road. **Motion** carried unanimously by voice vote.

B. Resolution: Authorizing Execution and Amendment of Section 5311 Grant Agreement

Motion to approve **Resolution #2023-02-005** Authorizing Execution and Amendment of Section 5311 Grant Agreement. **Moved** by Mr. Skrogstad. **Second** by Ms. Naylor. **Motion** carried unanimously by voice vote.

- C. Ordinance: Public Transportation Applicant (Hold over until March)

Motion to hold over Public Transportation Applicant (LOTS) until March meeting. **Moved** by Mr. Wilson. **Second** by Ms. Naylor. **Motion** carried unanimously by voice vote.

- D. ARPA Funding Request - Board Conference Room

Motion to approve an additional \$4,879 of ARPA funding for the Board Chairman's Conference Room remodel. **Moved** by Mr. Wilson. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

- E. MOU for cleaning services with LCHD

Motion to approve **Resolution #2023-02-006** MOU for cleaning services with LCHD. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

- F. Resolution: Authorizing Treasurer's Office Signatures

Motion to approve **Resolution #2023-02-007** Authorizing Treasurer's Office Signatures. **Moved** by Mr. Kitson. **Second** by Mr. Gascoigne. **Motion** carried unanimously by voice vote.

- G. Ordinance: Expansion of Lee County Employee 457(b) Deferred Compensation Plan (Hold over until March)

Motion to hold over Ordinance for Expansion of Lee County Employee 457(b) Deferred Compensation Plan. Administrator Ryerson spoke on behalf of the current deferred compensation 457(b) plan, which allows employees to voluntarily defer part of their income into a retirement program. Lee County contributes nothing towards this plan, other than the minor administrative function of the payroll department. Since the start of this program the county has been restricted to one company, going forward it would be opened up to give employees a choice of which provider to go with. **Moved** by Mr. Robertson. **Second** by Mr. Wilson. **Motion** carried unanimously by voice vote.

- H. Lee County Sheriff-New Squad Car Purchase

Motion to approve the purchase of a New Squad Car for the Lee County Sheriff's Department. Sheriff Whelan spoke about this purchase and how the cost came in over \$21,000 short which is a 15.7% increase per squad. **Moved** by Mr. Wilson. **Second** by Akre. **Motion** carried unanimously by voice vote.

- I. Control Room Correctional Deputy - Sheriff's Office

Motion to approve the request for an additional Control Room Correctional Deputy to augment staffing in the Corrections Division of the Lee County Sheriff's Office. Sheriff Whelan explained that the office is looking to make accommodations for a Correctional Officer that was injured in the line of duty. This officer now has permanent work restrictions that only allow him to work eight (8) hours per day. He is asking for an additional Correctional Officer to allow the restricted Officer to work in the control room Monday through Friday for 42 hours per week. **Moved** by Mr. Koppien. **Second** by Mr. Wilson. **Motion** carried unanimously by voice vote.

J. Ordinance: Control of Noxious Weeds (Hold over until March)

Motion to hold over Ordinance for Control of Noxious Weeds. **Moved** by Mr. Bivins. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

K. LCIDA Contribution

Motion to approve ARPA Economic Development funds to be used to contribute \$50,000 to the Lee County Industrial Development Association for FY 2023 and 2024. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

L. Resolution Declaring Support for Submittal of Application to 2023 RAISE Grant and Local Funding Match

Motion to approve Resolution **#2023-02-008** Declaring Support of Submittal of Application to 2023 RAISE Grant and Local Funding Match. Administrator Ryerson spoke about the 2022 grant application not being approved. This resolution would allow us to resubmit the application for 2023. **Moved** by Mr. Bivins. **Second** by Mr. Pearson. **Motion** carried unanimously by voice vote.

XV. Appointments:

A. Resolution: Appointment of Terry Zinke as Weed Control Superintendent

Motion to approve **Resolution #2023-02-009** Appointment of Terry Zinke as Weed Control Superintendent. **Moved** by Mr. Kitson. **Second** by Mr. Wilson. **Motion** carried unanimously by voice vote.

XVI. Executive Session:

None

XVII. Approval of County Officers Reports

Motion to approve the County Officer's Reports/Quarterly Treasurer's Report. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

XVIII. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Gascoigne. **Second** by Mr. Robertson.

Roll call vote is called.

YES: Mimini, Naylor, Pearson, Robertson, Schielein, Shippert, Skrogstad, White, Wilson, Zeman, Akre, Bivins, Freil, Gascoigne, Hudson, Kitson, Koppien and Olson.

NO: None

ABSENT: Allen and Book

Motion carried unanimously by roll call vote.

XIX. Approval of Board Member Mileage and Per Diem

Motion to approve the Board Member Mileage and Per Diem with the addition of a meeting per diem for Ms. Shippert's Tri-County Opportunities Council meeting. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

XX. Motion to Adjourn:

Motion to adjourn. **Moved** by Mr. Wilson. **Second** by Mr. Mimini. **Motion** carried unanimously by voice vote.

Adjourned at 7:17 P.M.

Robert Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board